

BATHROOM AND DIAPER POLICIES

Bathroom Procedures

- Never take a child into the restroom alone.
- Walk them to the restroom, and wait outside the door while they go in one at a time.
- Do not walk kids to the bathroom alone. Another volunteer must be present at all times.
- If a child needs assistance, you can either contact the children's ministry leader, or you may assist them with the door open and another adult volunteer present, as you explain to them out loud what you are doing as you offer help button or zip pants.
- Volunteers are not permitted to help with wiping after a bowel movement in kids who are in underwear.
- If kids have an accident or need help wiping, parents must be paged.
- If a child has an accident and needs a change of clothes, we have a bin of new clothes you can give them to wear home and keep.
- Make sure kids wash hands after each time they use the bathroom.
- If a child makes a mess in the bathroom, page your children's ministry leader after the child is finished.

Diaper Procedures

- Diapers must be changed on changing tables only.
- All babies/toddlers must have a diaper change at least once during the worship hour.
- Never leave a child unattended on the changing table or turn away from a child while they are on the table.
- An additional volunteer must be present at the time of diaper change.
- Place a new liner on the changing table each time you change a diaper.
- Wear a new pair of disposable gloves with each diaper change.
- Dispose of the dirty diaper in the provided diaper pail or trashcan.
- If a child has a bowel movement, the diaper must be changed within 5 minutes.
- Disinfect the changing table after each diaper change.
- Wash your hands after each diaper change.
- Do not administer any creams or ointments. If a child needs cream or ointment, parents can be paged to administer it if necessary.